

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
Video Conference
October 20, 2020 – 7:00 p.m.**

I. Call to Order

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent know, the agenda of this meeting on July 1, 2020, and on October 14, 2020, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on October 12, 2020, posted on the District website on October 16, 2020, and sent to the Township Clerk on June 19, 2020, and on October 12, 2020.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Dria Law
Mrs. Katherine Mullin
Ms. Lauren Romano
Dr. Mark Snyder
Mr. Mark Villanueva
Mr. David A. Weinstein

Mrs. Caryn Shaw, Vice President
Dr. Sandra Alberti, President

Mr. John Comegno, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-63:

July 28, 2020 Special Meeting
July 30, 2020 Special Meeting

September 15, 2020 Executive Session
September 15, 2020 Regular Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

1. General Updates

- **Recognitions**
 - Retirements
 - Leandra Parsons
 - Zoe Morrow
 - Moorestown Breakfast Rotary - Representatives: Beth Moran, Vic Bobadilla, George Gravenstine
MTPS Backpack Project – Donation of 142 backpacks and school supplies for students
- State of the Schools Presentation
- SSDS Presentation
- COVID-19 Update

CI. Student Board Representatives

- Cara Petrycki
- Claire Hurren
- Logan Procopio
- Bhavika Verma
- Jack Brittain

CII. Board Committee Reports – Questions and Comments

CIII. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VI. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secy.** – July and August, 2020 – Exhibit #21-64
- 2. **Treasurer’s Report** – May and June, 2020 – Exhibit #21-65

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of July and August, 2020 attached as Exhibit #21-66.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$11,746,901.88 attached as Exhibit #21-67.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. HIB Self-Assessment

The HIB Self-Assessment by the District Anti-Bullying Coordinator is submitted for Board approval.

MOTION

I recommend approval of the HIB Self-Assessment as presented.

Moved by: _____ Second: _____ Vote: _____

B. 2020-2021 Memorandum of Agreement (MOA) and 2020-2021 Live Streaming Memorandum of Understanding between Moorestown Township School District and Moorestown Township Police Department

Routine Action

Approval of the Memorandum of Agreement (MOA) and Live Streaming Memorandum of Understanding between the Moorestown Township School District and Moorestown Township Police Department for the 2020-2021 school year. As an expression of mutual concern and commitment to students, and to the level of cooperation and understanding described in the MOA Agreement, Dr. Scott P. McCartney, Chief School Administrator; Chief Lee Lieber, MTPD; and Sandra Alberti, Board of Education President, affirm and agree to abide by the standards, procedures, principles and policies set forth in the MOA dated October 2020.

MOTION:

I recommend Board approval of the 2020-2021 Memorandum of Agreement (MOA) and 2020-2021 Live Streaming Memorandum of Understanding between Moorestown Township School District and Moorestown Township Police Department.

Moved by: _____ Second: _____ Vote: _____

C. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on first reading:

- Policy 2464 Gifted and Talented Students (M)
- Policy 5200 Attendance (M)
- Regulation 5200 Attendance (M)
- Policy 5330.04 Administering an Opioid Antidote (M)
- Regulation 5330.04 Administering an Opioid Antidote (M)
- Policy 5610 Suspension (M)
- Regulation 5610 Suspension (M)
- Policy 5620 Expulsion (M)
- Policy 5320 Immunization (M)
- Regulation 5320 Immunization (M)
- Policy 8320 Personnel Records (M)
- Regulation 8320 Personnel Records (M)

MOTION:

I recommend that the Board enter on first reading the Policies listed above as Exhibit #21-68.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulation be entered on second reading:

- Policy 1648.03 Restart and Recovery Plan – Full Time Remote Instruction
- Policy 2431.03 Heat Participation Policy for Student-Athlete Safety
- Policy 2622 Student Assessment
- Policy 5111 Eligibility of Resident/Non-Resident Students
- Regulation 5111 Eligibility of Resident/Non-Resident Students

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulation listed above as Exhibit #21-69.

Moved by: _____ Second: _____ Vote: _____

D. Educational Program

1. Special Education Out-of-District Placements 2020-21

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #21-70 for the 2020-21 school year at the location indicated at the approved tuition rates with transportation provided.

2. Home Instruction 2020-2021

Approval is requested for Home Instruction for students during the 2020-2021 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #21-71 for the 2020-2021 school year.

3. Homeless Placements 2020-2021

The following homeless placements are recommended for approval.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #21-72 for the 2020-2021 school year at the locations indicated and at the approved district tuition rates, where applicable.

4. Burlington County Alternative School Placement for 2020-2021

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #21-73 for the 2020-2021 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

E. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses “Travel Expenditures” paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #21-74.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-75.

3. Donations

MOTION:

I recommend the Board accept the following donations:

- \$120 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School
- \$50 from Florence Viman and Wells Fargo to be used by the MHS Class of 2021

4. Bayada Contracted Substitute School Nursing Services 2020-2021

Bayada Home Health Care, Inc., services are required on an intermittent basis for contracted substitute nursing when school personnel are not available.

MOTION:

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for the 2020-2021 school year for contracted school nursing as noted on Exhibit #21-76.

5. Shared Services Jointure Agreement for Transportation Services To and From School

MOTION:

I recommend the Board approve the shared services jointure agreement for transportation services to and from school with Delanco Township Board of Education as per attached Exhibit #21-77.

6. Comprehensive Maintenance Plan

The District’s Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) require Board approval.

MOTION:

I recommend that the Board approve the 2020-2021 Comprehensive Maintenance Plan and Annual Maintenance Budget Worksheet attached as Exhibit #21-78.

7. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Employee #5087 and the Moorestown Township Board of Education attached as Exhibit #21-79.

Approval of Items 1 – 7:

Moved by: _____ Second: _____ Vote: _____

F. Employee Relations

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2020-2021 school year.

1. Appointments

Administrative Staff

- a. Joanne D’Angelo, as a Business Office Consultant for the District. Ms. D’Angelo’s hourly rate of \$52.36 for up to 120 hours effective on or about October 26, 2020 through June 30, 2021.
- b. Carolyn Gibson, as Interim Director of Human Resources/AAO for the District. Dr. Gibson’s daily rate is \$500.00 effective on or about October 19, 2020 through January 31, 2021.

Professional Staff

- a. David Greenberg, as a Long Term Substitute School Counselor at the High School. Mr. Greenberg has a MA from Rutgers University. He has been place on Column BA, Step 1 of the Teacher Salary Guide at a salary of \$50,000.00 prorated, effective on October 5, 2020 through November 30, 2020 (temporary leave replacement).

Support Staff

- a. Jeffrey Albrecht, as a Paraprofessional at the High School. Mr. Albrecht has been placed on Column Para Step 1 of the 2020-2021 Paraprofessional Salary Guide at an hourly rate of \$12.03 (6.75 hours per day) for an annual salary of \$15,103.67 prorated, effective on September 29, 2020 through June 30, 2021.
- b. Michael McCartney, as a Custodian at the High School. Mr. McCartney has been placed on Column A Step 2 of the 2020-2021 Buildings and Grounds Salary Guide at an annual salary of \$28,275.00 prorated, effective on November 1, 2020 through June 30, 2021.
- c. Daniel Gerber, as an Assistant Child Caregiver for the Extended Day Care Program. Mr. Gerber’s hourly rate is \$11.00 for 6 hours per week as directed, effective on or about October 26, 2020 through June 30, 2021.
- d. Linda Brayshaw, as a Bus Driver for the Transportation Department. Ms. Brayshaw’s hourly rate is \$16.50 for 4 hours per day for an annual salary of \$12,078.00 prorated, effective October 21, 2020 through June 30, 2021.
- e. James Lawlor, as a Bus Driver for the Transportation Department. Mr. Lawlor’s hourly rate is \$17.75 for 5 hours per day for an annual salary of \$16,241.25 prorated, effective October 21, 2020 through June 30, 2021.
- f. Suzette Letellier, as a Bus Driver for the Transportation Department. Ms. Letellier’s hourly rate is \$16.50 for 5 hours per day for an annual salary of \$15,097.50 prorated effective October 6, 2020 through June 30, 2021.

2. Leave of Absence and Extension to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Janey Kang, as a Special Education Teacher at the George Baker Elementary School; a paid Medical Leave of Absence December 7, 2020 through February 17, 2021; unpaid Family Medical Leave of Absence February 18, 2021 through May 20, 2021; unpaid Child Rearing Leave of Absence May 21, 2021 through June 30, 2021.
- b. Becky Condodina, an Occupational Therapist at the Mary Roberts Elementary School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective October 1, 2020 through December 31, 2020. Return to work on January 4, 2021.
- c. Devon Rau, a 3rd Grade Teacher at the South Valley Elementary School, a paid Medical Leave of Absence September 23, 2020 through November 23, 2020; unpaid Family Medical Leave of Absence November 24, 2020 through March 3, 2021. Return to work on March 4, 2021.

- d. Jessica Heck, a Special Education Teacher at the Upper Elementary School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 1, 2020 through December 4, 2020. Return to work on December 7, 2020.
- e. Susan Littman-Nichols, a 6th Grade Teacher at the Upper Elementary School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 8, 2020 through December 11, 2020. Return to work on December 14, 2020.
- f. Carlton Martin, a 5th Grade Teacher at the Upper Elementary School, a paid Medical Leave of Absence September 17, 2020 through November 18, 2020. Return to work on November 19, 2020.
- g. Emily Petrillo, a Special Education Teacher at the Upper Elementary School, an unpaid Family Medical Leave of Absence September 1, 2020 through September 28, 2020. Return to work on September 29, 2020.
- h. Gina Higgins, a Math Teacher at the High School, a paid Medical Leave of Absence February 2, 2021 through March 19, 2021; unpaid Family Medical Leave of Absence March 20, 2021 through June 30, 2021.
- i. Katrina Lucas, a Spanish Teacher at the High School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 1, 2020 through December 4, 2020. Return to work on December 7, 2020.
- j. Lea Marano, a Science Teacher at the High School, a paid Medical Leave of Absence November 9, 2020 through November 29, 2020. Return to work on November 30, 2020.
- k. Karen Sakoff, a School Counselor at the High School, an unpaid Medical Leave of Absence October 1, 2020 through November 11, 2020. Return to work on November 12, 2020.
- l. Brittany Scharadin, a Special Education Teacher at the High School, a paid Medical Leave of Absence January 19, 2021 through March 3, 2021; unpaid Family Medical Leave of Absence March 4, 2021 through June 4, 2021. Return to work on June 7, 2021.
- m. Sergey Tkachenko, a Vocal Teacher at the High School, a paid Emergency Family Medical Leave of Absence effective, September 16, 2020 through September 18, 2020.

Support Staff

- a. Denise Parrillo, a Paraprofessional at the George Baker Elementary School, a paid Medical Leave of Absence, effective October 1, 2020 through October 30, 2020.
- b. Mary Foley, a Paraprofessional at the Upper Elementary School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 1, 2020 through December 4, 2020. Return to work on December 7, 2020.

- c. Rita Balsamo, a Paraprofessional at the High School, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 8, 2020 through December 11, 2020. Return to work on December 14, 2020.
- d. Kathleen Berger, a Secretary at the High School, a paid Medical Leave of Absence October 12, 2020 and October 13, 2020; unpaid Family Medical Leave of Absence October 14, 2020 through November 30, 2020. Return to work on November 30, 2020.
- e. Maurice Clayton, a Security Officer at the High School, an Intermittent Emergency Family Medical Leave of Absence (Child Care) effective, September 18, 2020, October 2, 2020, October 16, 2020, October 30, 2020, November 14, 2020, December 4, 2020 and December 18, 2020.
- f. Bruce Lozito, a Paraprofessional at the High School; unpaid Family Medical Leave of Absence November 9, 2020 through February 12, 2021. Return to work on February 15, 2021.
- g. Angela Holt, a Bus Driver for the Transportation Department, an Emergency Family Medical Leave of Absence using 2 weeks of Emergency Paid Sick Leave of Absence (Child Care) effective September 1, 2020 through December 4, 2020. Return to work on December 7, 2020.
- h. Breanna Taylor, a Mechanic for the Transportation Department, a paid Medical Leave of Absence November 10, 2020 through December 27, 2020. Return to work on December 28, 2020.

3. Change of Assignment/FTE/Start Date

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Shea McGee, a Long Term Substitute 3rd Grade Teacher at the South Valley Elementary School, effective September 23, 2020 through March 5, 2021.
- b. Shannon Gallagher, a Long Term Substitute School Psychologist at the High School, effective September 29, 2020 through April 9, 2021.

Support Staff

- a. Helena Evans, a Licensed Practical Nurse from the South Valley Elementary School, to the Mary Roberts Elementary School, from 3.5 hours to 4 hours per day at an annual salary of \$47,928.00 prorated effective September 8, 2020 through June 30, 2021.
- b. Regina Wolf, a Licensed Practical Nurse at the South Valley Elementary School, from 4 hours to 4.75 hours per day at an annual salary of \$56,914.00 prorated, effective September 8, 2020 through June 30, 2021.

- c. Katarina Thomason, a Paraprofessional at the South Valley Elementary School, to the Upper Elementary School, effective on or about October 26, 2020 through June 30, 2021.
- d. Scott Stilts, from a Custodian at the High School to Head Custodian at the Mary Roberts Elementary School, at an annual salary of \$60,207.00, effective November 1, 2020 through June 30, 2021.

4. Retirements

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Barbara Amon, a Kindergarten Teacher at the South Valley Elementary School, after 16 years of service to the District, effective December 31, 2020.
- b. Paula Kitts, a Math and Gifted and Talented Teacher at the Upper Elementary School, after 23 ½ years of service to the District, effective February 28, 2021.
- c. Lisa Walko, a School Nurse at the High School, after 20 years of service to the District, effective November 1, 2020.

Support Staff

- a. Steven Allen, a Head Custodian at the High School, after 30 years of service to the District, effective November 1, 2020.
- b. Sandra Hoffman, a Bus Driver for the Transportation Department, after 25 years of service to the District, effective December 31, 2020.

5. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Stefanie Pagone, as a Long Term Substitute 6th Grade Teacher at the Upper Elementary School, effective November 17, 2020 through June 30, 2021.

Support Staff

No actions recommended at this time.

6. Practicum Student - Exhibit #21-80

7. Movement on the Salary Guide - Exhibit #21-81

- 8. Adjustment to Transportation Hours - Exhibit #21-82**
- 9. Genesis Training Staff - Exhibit #21-83**
- 10. Adjustment to Bus Duty - Exhibit #21-84**
- 11. Substitutes - Exhibit #21-85**
- 12. World Language Placement Testing Staff - Exhibit #21-86**
- 13. CPI Training Presenters - Exhibit #21-87**
- 14. Co-Curricular - Exhibit #21-88**
- 15. Clubs - Exhibit #21-89**

Approval of Items 1 – 15:

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #21-90

IX. Informational Only

A. Enrollment Information – October 1, 2020

	2019-2020	2020-2021
High School	1267	1294
Middle School	665	628
Upper Elementary School	914	852
Elementary School	1115	1044
Total	3961	3818

B. Old Business

C. New Business

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

X. Adjournment

Moved by: _____ Second: _____ Vote: _____